

THE NATIONAL PLANNING FORUM

Minutes of the Annual General Meeting of the Forum held on 6 February 2023 at 16.00 via Zoom video call

PRESENT: David Chetwyn (Director), Fiona Howie (TCPA), Mike Hayes (Director), Andrew Taylor (RTPI), Helen Williams (Locality) and Linda Durnal (NPF Secretary)

APOLOGIES: Barry Davies (BIAC), Fionnuala Lennon (Homes England), Jonathan Wade (POS)

23/01 **Welcome and introduction**

The Chair welcomed those attending to the meeting.

23/02 **Minutes of the annual general meeting of the National Planning Forum held on 7 December 2021**

The minutes had been previously circulated for information and it was **AGREED** by those present that the minutes should be accepted as a true record.

23/03 **Minutes of the adjourned annual general meeting of the National Planning Forum held on 13 December 2022**

The minutes had been previously circulated for information and it was **AGREED** by those present that the minutes should be accepted as a true record.

23/04 **Company accounts 2021-22**

The meeting noted the set of formal accounts which had been previously circulated, and which had been approved by the Board to be lodged with Companies House by 31 December 2022.

23/05 **Business Plan and Budget 2023**

The meeting **AGREED** the Business Plan and Budget for 2023 which had been previously circulated.

23/06 **Election of 1 Director**

The Secretary reported that one valid nomination had been received for the post of Treasurer of the NPF Board.

The meeting **CONFIRMED** that Michael Hayes be elected unopposed for the two-year term commencing 1 January 2023.

23/07 **Election of 2 members of the Management Committee**

The Secretary reported that one valid nomination had been received for the Local Government sector vacancy.

The meeting **CONFIRMED** that Jonathan Wade, POS be elected unopposed for the two-year term commencing 1 January 2023.

The Secretary also reported that one valid nomination had been received after the closing date for the Government agencies sector vacancy.

The meeting **CONFIRMED** that Fionnuala Lennon, Homes England be appointed for the two-year term commencing 1 January 2023.

23/08 **Any other business**

There being no other formal business, the Chair closed the meeting.